

Employment Opportunity

GENERAL MAINTENANCE LABORER – SHOP HAND

Mackenzie County is currently inviting applications for a General Maintenance Laborer – Shop Hand. This position will be based in La Crete, however, the individual may be required to work in other areas of the municipality as per operational requirements. This is a full-time unionized position with a 40 hour work week (8 hours per day) Monday to Friday.

Reporting to the Fleet Maintenance Manager, the successful applicant will be responsible for:

- Assisting with regular maintenance & repair of Mackenzie County vehicles & equipment;
- Assist with on-site road service as required;
- Ensure inventory is documented and stocked at all times;
- Responsible for the cleanliness and organization of shop, shop tools & equipment;
- Create work orders and record all repairs in log book;
- Assist with the pick-up & delivery of parts & supplies;
- Communicate with the public in a professional manner;
- Other duties as required.

Requirements for this position are:

- Completion of Grade 12 Diploma;
- Minimum of one year related experience;
- Welding skills considered an asset;
- Mechanical knowledge of heavy equipment, vehicles & small equipment considered an asset;
- Ability to work under minimal supervision;
- Good verbal & written communication skills;
- Good interpersonal & organizational skills;
- A valid class 5 driver's license;
- Evidence of successfully passing a police *Criminal Record Check*;

Salary Range: \$23.15/hr. - \$30.72/hr. Mackenzie County offers a comprehensive benefit package.

Competition will remain open until a suitable candidate is found. Only those candidates selected for an interview will be contacted.

Please forward all resumes and applications to:



Mackenzie County

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